



**The Association of Independent Schools of New South Wales Limited**

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26<sup>th</sup> April 2016

**Memorandum to Principals**

Dear Colleagues

**Animal Research Authority**

The use of animals in schools for educational purposes is governed by the *Animal Research Act (1985)* NSW. The Association of Independent Schools of NSW meets a requirement of this Act by issuing an *Animal Research Authority* to each school annually.

Accompanying this advice is the annual *Animal Research Authority* for the Principal and teachers who use animals to complete and retain within the school. Both pages of the Authority need to be completed. The names of teachers approved by the Principal to handle animals should be listed on the second page of the Authority, along with each teacher's signature.

The Animal Welfare Liaison Officer, appointed by the Principal, must also be identified. The Principal is the Animal Welfare Liaison Officer in schools for Specific Purposes, primary and infants schools. In central and secondary schools, it is generally the teacher most qualified to supervise the use of animals for teaching and research purposes. A full description of the role of the Animal Welfare Liaison Officer can be found at [Animals in Schools> Compliance> Responsibilities](http://nswschoolanimals.com/compliance/responsibilities/) accessed at <http://nswschoolanimals.com/compliance/responsibilities/>

The information on page two of the *Animal Research Authority* must be updated when changes in personnel occur at the school. The *Animal Research Authority* must be retained at the school and made available to appropriately authorised people including officers of the Association of Independent Schools of NSW, inspectors from the NSW Department of Primary Industries Animal Welfare Unit and officers involved with, and members of, the Schools Animal Care and Ethics Committee.

If you require further information about the Animal Research Authority, please contact Sally Bannerman, Animal Welfare Coordinator, on telephone (02) 9244 5520 or email [sally.bannerman@det.nsw.edu.au](mailto:sally.bannerman@det.nsw.edu.au).

Yours Sincerely,

A handwritten signature in cursive script that reads 'Cathy Lovell'.

Cathy Lovell

**Division Head: Workplace Management**

(Issued under part IV of the  
Animal Research Act 1985)

## Animal Research Authority (Schools)

Issued by: Association of Independent Schools of NSW  
*(Name of accredited research establishment)*

To: School staff authorised by the principal and whose names appear on page two of this authority.

of: \_\_\_\_\_  
*(Name of school)*

\_\_\_\_\_  
*(Address and postcode)*

This authority remains in force from 28 April 2016 to 27 April 2017. It applies to all the land associated with the school whose address appears above. The land includes the designated land in or on which the authority holder intends to use animals for the purpose of research and teaching.

The named staff are authorised to use animals for the purposes of teaching and research, provided that the activities are in accordance with the provisions described on the website *Animals in schools* (<http://nswschoolanimals.com/>), and are carried out in accordance with the advice provided therein. This authorisation is for:

- student participation for activities in categories 1–3
- teacher demonstration only, for activities in category 4
- student participation for collection, observation and release of tadpoles (frogs).

For category 5, or any other activities using animals, written approval, in advance from the SACEC, is required.

The above activities must be described in the school's teaching programs.

The animal ethics committee specified below issues this Authority on behalf of the Association of Independent Schools of NSW and supervises the use of animals for teaching purposes in the above-named school.

NSW Schools Animal Care and Ethics Committee (SACEC)

*(Name of Animal Care and Ethics Committee)*

*(Signature of corporation director or other authorised person)*

*(Date)*



26/4/16

Geoff Newcombe

**EXECUTIVE DIRECTOR OF ASSOCIATION OF  
INDEPENDENT SCHOOLS OF NSW**

